

# King's Park Primary School

## PTA Monthly Meeting

Tuesday 25<sup>th</sup> February 2020

Attendees Karen Chojnowska (Deputy Coordinator)  
Sarah Kane (Secretary)  
Laurent Yahy (Treasurer)  
Mr Dougal & Mrs Thomson (School Representatives)  
Mr Thomson (School Rep)  
Tamara Kennedy-Milne  
Barbara Gubbins

Item	Review of Open Actions
1.	<p>4 items remain open, progress has been made on all</p> <ul style="list-style-type: none"><li>• Playground Tidy/Bench/Shed Repairs – see point 5 below</li><li>• PTA/PTC Newsletter – Lauren has prepared Pie Charts, some wording to be drawn up and Laurent to speak with PTC</li><li>• Clothes Recycling Point – carry forward to next meeting</li><li>• Kintore Trust – progressing well and Diana will continue with this whilst away</li><li>• Dandara Homes – Sarah has the documentation and is to share with the group</li><li>• Subscriptions/Other funding</li></ul>
2.	<p><b>100 Club Winners February 2020</b> Lesley Wilson - £20 Teresa Docherty £11 Aoibhe O'Shea £11</p> <p>Number of cheques dating back to May 2018 still be cashed – Laurent to issue a facebook reminder/make contact where possible (some winners no longer have children at the school).</p>
3.	<p><b>Treasurers Report</b></p> <p>@ 25/2/2020 – <b>Main Account £7514 and 100 Club Account £653</b> Laurent provided an overview of spending and fundraising in January/February and remaining funds and has spent time drawing up some visual aids for the PTA newsletter.</p>
4.	<p><b>Summer Fair</b> Good news – Barbara Gubbins has offered to help coordinate the summer fair on June 13<sup>th</sup> and already has some helpers! Sarah to share all documents from last year.</p>
5.	<p><b>Update on School Funding requests</b> Mr Dougal has met with Mrs Renton and can confirm that the following are the funding requests: <b>Subscriptions</b> School have confirmed they would like the PTA to continue to fund Sumdog £1046 and Tig Tag £310.50 for the coming year and PTA have agreed to do this.</p>

	<p><b>Playground Improvements</b></p> <p>Linking with the 'Playground Pals' initiative there is a potential ask for x3 'Buddy Benches' to be installed. Mr Dougal will investigate the cost and update at next meeting</p> <p><b>Playground Equipment</b></p> <p>There is a need to replenish some of the playground equipment (chalks/balls etc)</p> <p>Sarah raised that whilst the buddy benches is a good idea perhaps the old benches should be fixed first or removed – Mr Dougal to approach Mens Shed to understand what they might charge for this (and to do some maintenance on the PTA shed).</p> <p>There was also some discussion regarding the provision of additional iPads and perhaps this is something we could use the 'Dandara Funding' application for. Mr Dougal to confirm the cost so we can build this into the application.</p>
6.	<p><b>Forthcoming Events Update</b></p> <ul style="list-style-type: none"> <li>• P3/4 Disco (26/2/20) – Lauren has this in hand</li> <li>• P1/2 Disco (30/4/40) – Laurent has agreed to coordinate this and will review the list of volunteers to ensure there is cover on the night.</li> <li>• Coffee Morning (20/3/20) – It was agreed at the previous meeting that this would have a later start time of 11:30am. Reminder to Louise Duff and PTA Shed volunteers as we would like to try and sell some items during the event. Karen to do comms on facebook/pigeon</li> <li>• Golf Event – Date set for Sunday 17/5/20 – Lauren will work on comms for this in due course</li> <li>• Good Deed Passports – We have an external printer and will have these ready for distribution W/C 30<sup>th</sup> March. Sarah to prepare comms for this for facebook and pigeon.</li> </ul>
7.	<p><b>Name Tags (Fundraising idea)</b></p> <p>Karen presented an idea to group re a company that can produce name tags with some of the profit going towards PTA; all thought a good idea and Karen to register the school. Tamara raised on same topic the name stamps idea and Karen will review this too. All agreed this would be helpful to promote to the new P1 parents at the information evenings.</p>
8.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• Karen has drafted a communication plan for the remainder of the school year – all to review and to take ownership for events</li> <li>• Thank you cards to be purchased for donators to events</li> <li>• Halloween Disco – Dates to be proposed by PTA for school to consider in planning for next year</li> <li>• P1 Information Evenings – dates to be confirmed for PTA to attend</li> <li>• PTA Newsletter – Laurent to draft some words and to liaise with PTC – copy to be shared with Mrs Renton for sign off.</li> </ul>

**Next Meeting**

Tuesday 24<sup>th</sup> March 8pm, Justinlees.