

Kings Park Parent Council Meeting - Agenda

Date: Wednesday 21st September 2016

Time: 7.00pm

Place: Kings Park Primary School, Senior Building (Door A)

Agenda Item	Owner	Time
Welcome & Actions	John Clydesdale/Jillian Phair	7.00
PTA Update	Mary Macleod (TBC)	7.05
Sub Group Updates	ALL	7.10
Head Teacher Update – Improvement Plan	Arlene Limerick & ALL	7.20
AOB	All	8.20
Close		8.25

Teas and coffees will be available from 6:45pm and the meeting will commence at 7.00pm.

If you can't make it but would still like to be involved, please email kpps.ptc@gmail.com

Actions:

Action Reference	Action	Owner	Date Raised	Review Date	Date Closed
0405-001	Provide copy of AGM minutes to JC/JP/PB 06/06/16 (JP): ZO checking for copy - C/F	Moirá-Nelson Zoe Orr	04/05/16	10/06/2016 Next Meeting	
0405-002	Update website with AGM minutes and Midlothian Schooling slides 06/06/16 (JP): Midlothian Schooling slides uploaded. Awaiting AGM minutes - C/F	PB	04/05/16	10/06/2016 Next Meeting	
0405-003	Chase Midlothian Council for update on Dalkeith Re-generation/Midlothian Schooling projects 27/05/16 (JP): AL has been in touch with the Council and will provide an update at the AGM 06/06/16 (JP): Arlene is awaiting an email update from Sandra Banks which will be shared when received - C/F	Arlene Limerick	04/05/16	10/06/2016 Next Meeting	
0405-004	Gather volunteers for involvement in sub-group activities 06/06/16 (JP): All attendees aligned to sub-groups - CLOSED	All	04/05/16	10/06/16	06/06/16
0405-005	Prepare high level ideas per sub-group for next meeting 06/06/16 (JP): Ideas discussed within individual sub-groups - CLOSED	Julie Sutherland Robbie Pearson Phil Bowen	04/05/16	10/06/16	06/06/16
0405-006	Share example planning/tracking tool for use in sub-group activity 27/05/16 (JP): Agreed to bring to AGM for use in Sub Group Activity 06/06/16 (JP): Arlene provided copies to all - CLOSED	Arlene Limerick	04/05/16	10/06/16	06/06/16
0606-001	Review spending plans for 2016/2017 with Arlene and the PTA, utilising funds raised by PTA activities	John Clydesdale	06/06/16	Next Meeting	
0606-002	Obtain 2016/2017 PTA meetings dates and share with Parent Council	John Clydesdale	06/06/16	Next Meeting	
0606-003	Continue Sub Group activities with a view to sharing updates at the next meeting	ALL	06/06/16	Next Meeting	