

King's Park Primary School

PTA Minutes

28th May 2019

Attendees Diana Challands (Co-ordinator/Comms)
Miki Johnstone (Co-ordinator)
Sarah Kane (Secretary)
Sarah Reed (Treasurer)
Jamie Dougal (School Representative)
Vicky Haylott
Karen Chojnowska
Laurent Yahia
Helen Beasley

Apologies Louise Duff
Aoibhe O'Shea

Item	Action & Information Points	Deadline	Owner
1.	Previous Minutes No issues with content Agreed that action in relation to establishing a gardening club would be put on hold until the start of the new term	30 Sept 19	Diana
2.	100 Club Winners No draw due to apologies from Aoibhe, next month's draw to cover 2 months	18 June 19	Aoibhe O'Shea
3.	Treasurers Report Main Account - £13,808.35 100 Club - £882.61 <ul style="list-style-type: none">• Good proportion of the main account funds are committed to forecasted spending.• Cheques re-written for outstanding winners to claim prize money.		
4.	AGM Date <ul style="list-style-type: none">• Agreed date for AGM 18/6/19• Agenda to be drafted and issued	18 June 19	Sarah Kane
5.	Sponsoring Sports Equipment Vicky preparing leaflets for use at a later date Potential to issue for the summer holidays	18 June 19	Vicky Haylott

6.	<p>Summer Fair</p> <ul style="list-style-type: none"> • Final plans discussed and run through of 'to do' list for Friday set up and on the day • Any left -over toys and books to be donated to charity <p>ACTION – Diana to publicise this on Facebook</p>	7 June 19	Diana
7.	<p>AOB</p> <p>P1 Information Evening – Karen will attend and promote the PTA</p> <p>P7 School Ties – Helen Beasley coordinating High School ties for P7's leaving.</p>		

Next Meeting

Tuesday 18th June, 8pm– Justin Lees. This will be the AGM and last meeting until next term.