

## King's Park Parent Council Meeting - Minutes

**Date:** Wednesday 8<sup>th</sup> February 2017

**Time:** 7.00pm

**Place:** King's Park Primary School, Senior Building (Door A)

Agenda Item	Update
Welcome	John welcomed everyone to the meeting and extended this to those parents that were returning or new to the group.
Previous Actions	Jill updated everyone on the previous actions (see below).
PTA Update	<p>John provided an update on behalf of the PTA:</p> <p>P3-P6 discos have been held and have gone well.</p> <p>A Family Quiz is planned for 25/03/17 – to be held at Dalkeith Rugby Club.</p> <p>All PTA fundraising is in aid of playground/outdoor improvements.</p> <p>Senior pupils within the school, and the Pupil Council, are looking to set up a PTA Enterprise. More details to be shared when known.</p> <p>Planning has started for the AGM and for the next year's activities. The core Committee currently stands at 3, with the Secretary due to stand down - the PTA are looking for more volunteers. The group discussed the idea of a stall at the next parents' evening.</p> <p>PB also advised that he had been made aware of a fund provide by Tesco that may be available to KPS.</p>
School Update	<p>AL explained that she had attended a meeting with Midlothian Council, where the future building requirements for KPS were discussed. AL gave an overview of the previous parent consultations that had taken place early in 2016.</p> <p>AL confirmed that Midlothian Council is taking steps to acquire budget to build a 3<sup>rd</sup> building for KPS, which would be located at the site of the current 'Croft Street Car Park'. She explained that the meeting's aim had been to start looking at the specific requirements for the building and that further consultations would be helped with the KPS management team.</p> <p>AL went on to say that Midlothian Council are working on projections for the school intakes across Midlothian. She commented that there is currently extremely limited capacity at KPS.</p> <p>The group agreed that an opportunity to hear from Council representatives and to share parent feedback with Midlothian Council would be welcomed.</p> <p>AL went on to advise the group that funding had been granted to KPS from Scottish Equity Funding. £70800 per annum has been guaranteed until 2020, and is aimed at supporting schools in raising attainment in groups of children who are eligible for free school meals. Criteria on how to spend the funding, based on past experiences, has been issued and is with AL for review. Further information will be shared at future Parent Council meetings.</p> <p>ZO provided an update on school sports etc on behalf of JD. She updated the group that the service at which the Gold Sports Award was presented.</p> <p>She reminded parents that KPS are collecting the Active Kids vouchers being issued by Sainsbury's.</p> <p>ZO also talked to the group about the plans for Health Week, which includes eating habits with Tesco, dental advice and an introduction to bowling.</p> <p>ZO also informed the group that pupils are considering different ideas for the Sports Days for this year. They will link in with the Health and Wellbeing Sub Group.</p>

Sub Group Updates	<p>John explained the intention to allocate time in meetings to allow the Sub Groups to progress their actions. Today's focus is Communications, Parental Engagement will be covered in March's meeting and Health and Wellbeing will be covered in the June meeting.</p> <p>JP gave an update on the key aims for Parental Engagement sub group, who's aims are to introduce a crèche when events are held in the evening and to create a Parental Engagement charter.</p> <p>JO updated the group on behalf of the Health and Wellbeing sub Group, advising that they will be making contact with JD to discuss how to take forward their list of actions.</p> <p>PB advised the group that the Communications group's aim is to create a strategy for all communications, including what is communicated, when, how and to who. The group discussed ideas on what worked well, what potential future aims might be and ideas on how to achieve these, e.g. a KPS App for outgoing communications and phasing out paper communication.</p>
AOB	<p>There was no AOB discussed.</p> <p>John confirmed the next meeting will be held on Wednesday 29<sup>th</sup> March 2017.</p>

**Actions:**

<b>Action Reference</b>	<b>Action</b>	<b>Owner</b>	<b>Date Raised</b>	<b>Review Date</b>
2109-002	Share photos/avatars and class lists with Phil (for website updates) 14/11/16 (JP): PB advises avatars remain outstanding - C/F 08/02/17 - PB advised to liaise with Gillian Murdoch - C/F	<del>Arlene Limerick</del> <del>Zoe Orr</del> Phil Bowen	21/09/16	Next Meeting
0802-001	Share idea of having a PTA/PC stall at Parents' Evenings	John Clydesdale	08/02/17	Next Meeting
0802-002	Contact Midlothian Council to request parental consultation on 3rd KPS building. 10/02/17 (JP) - email sent to Sandra Banks	Jillian Phair	08/02/17	Next Meeting
0802-003	Look in to how other schools facilitate crèches	Arlene Limerick	08/02/17	Next Meeting
0802-004	Update Health And Wellbeing Group on making contact with Jamie Dougall	John Clydesdale	08/02/17	Next Meeting