

Kings Park Primary School PTA

Agenda

Date: Tuesday 28th January 2020

Time: 8.00pm

Place: Justinlees, Dalkeith

Agenda Items

	Item	Owner	Time
1	Welcome & Apologies	Diana	2 mins
2	Review of open actions from previous meeting & Update on proposals from previous meeting	Sarah	5 mins
3	Treasurers Report	Laurent	5 mins
4	100 Club Draw	Laurent	5 mins
5	Christmas Fair Debrief	Karen/Sarah	10 mins
6	Summer Fair	Karen	5 mins
7	Review of Spring/Summer 2020 Events plan - School Discos - Good Deed Passports - Kids Swap Shop - Golf Event		10 mins
8	Communication Plan / Scheduling of Posts	Karen	5 mins
9	Newsletter Pie Chart	Lauren	5 mins
10	Kintore Trust	Diana	5 mins
11	Samsara	Diana	5 mins
12	AOB	All	