

King's Park Primary School

PTA Annual General Meeting Minutes

18th June 2019

Attendees Diana Challands (Co-ordinator/Comms)
 Miki Johnstone (Co-ordinator)
 Sarah Kane (Secretary)
 Sarah Reed (Treasurer)
 Jamie Dougal (School Representative)
 Vicky Haylott
 Karen Chojnowska
 Laurent Yahia
 Helen Beasley
 Aoibhe O'Shea

Apologies Louise Duff

Item	Action & Information Points	Deadline	Owner
1.	<p>Overview of Year A very successful year for the PTA As a result of this year's fundraising, the school have received the following from PTA funds:</p> <ul style="list-style-type: none"> • Nurture room set up, inc. furniture, books, games, kitchen/dining equipment, beanbags (part funded by ASC Edinburgh) • P1 book bags/ P7 Leavers gift • Leaving gifts for the outgoing head teacher • Rucksacks and waterproof jackets and trousers for the nursery (part funded by a donation from Cala Homes) • Funding of subscriptions including 'Tig Tag' and 'Sumdog' • Coffee morning crockery • Good Deed Passport prizes • School choir bus to participate in Edinburgh Competition Festival <p>We have committed to funding the following, although the items have not yet been purchased:</p> <ul style="list-style-type: none"> • Nurture room training • Playground equipment • School books • School song • Rights Respecting School award 		

	<p>None of this could be achieved without the hard work of key people. A huge "thank you" must go to all the amazing volunteers who give up time, expertise and knowledge to ensure the success of our events.</p> <p>We would also like to thank Martin Burt (Janitor), and all of the Office Staff for the help they give us during the school year, whether it is moving tables and chairs, collecting raffle tickets and money, photocopying, etc.</p>		
2.	<p>100 Club Winners May Draw Cath Galloway £15 Viv Aitken £10 Tamara Kennedy Milner £10</p> <p>June Draw Lyn McWilliams £20 Lynnette Gray £10 Katie Eagles £10</p>		
3.	<p>Treasurers Closing Report</p> <p>Main Account - £13,698 (Note £5850 is pledged but not yet spent)</p> <p>100 Club - £899.61</p> <p>PTA Net Profit 2018-2019 £9286</p> <p>PTA Net Profit 2017-2018 £9242</p> <p>Summer Fair - £2745 Coffee Mornings £288.58</p> <p>Donations £1000 ASE £100 – Cala Homes</p> <ul style="list-style-type: none"> • Good proportion of the main account funds are committed to forecasted spending for items such as school books and nurture room items. 		
4.	<p>Committee for 2019-2020 Diana Challands (Coordinator) Replacing Miki Johnstone Karen Chojnowska (Deputy Coordinator) Sarah Kane (Secretary)</p>		

	<p>Lauren Yahi (Treasurer & 100 Club) Replacing Sarah Reed & Aoibhe O'Shea Vacancy – full time communication role</p> <p>Thank you to Miki, Sarah and Aoibhe for their support this year.</p>		
7.	<p>Potential Fundraising Events 2019-2020</p> <ul style="list-style-type: none"> • Christmas Fair • School Disco • Forest School Tidy (Litter Pick) • Family Quiz Night • Sport Challenge • Reading Challenge • Clothing Swap Shop • Theme Night/Disco • Good Deed Passport • Easter Egg Hunt • Tokens @ Tesco • Bag Packing at a local supermarket • Choir Fundraising • Christmas Cards • Shoe Bank • Coffee Mornings – dates already agreed • Summer Fair 		
6.	<p>AOB</p> <p>Sponsorship Page Discussion as to whether we could add a 'Sponsorship page to the school website to thank those companies who have donated gifts etc this year</p> <p>Central Spreadsheet to be kept up to date so we avoid duplication of effort or contacting the same companies too many times! We can base this on the summer fair.</p> <p>Actions – Facebook Post for this year's sponsors to be published Establish if we can use the school website for this in future.</p> <p>Thrift Shop - Donations to be publicised on school pigeon</p>	28 June	Diana / Jamie Dougal

Next Meeting

Dates and venue for the new term will be agreed and publicised in due course.