

King's Park Primary School

Parent Council Meeting - 21st November 2018

Minutes

Present: Aoibhe O'Callaghan (Chair), Laura Cockram (Co-Secretary), Karlyn Durrant (Co-Secretary), Phil Bowen, John Clydesdale, Zoe Orr, Laurinda Renton, Teresa Doherty, Warren Scott, Kate Bremner, Helen Beasley, Louise Duff, Kirsten Boyd, Leanne Banks, Gillian Russell, Robert Wilson, Robbie Pearson, Fiona Clydsdale, Moira Nelson, Emma Wilson, Carrie Kintore.

Apologies: Jillian Phair, Vikki Brown, Vikki Haylott

Minutes of the last meeting on 26th September - Outstanding actions/Progress

Phil was struggling to pin down a date to train staff in using the school website. January 2019 has been a suggested month.

Equality, Wellbeing, and Inclusion. People have now been identified to work within the sub group. Members have met with senior staff.

AOC still looking into the round robin idea regarding emergency procedures.

LR has the emergency procedures ready to go on the website.

KB is still looking at the content of the school improvement plan to help parents understand the school and the daily running of it.

LR will have a letter out by the end of term regarding behaviour in the toilets.

Cost of the School Day vote results were handed out at the meeting.

Actions

LR will identify a date to offer parents to come into the school to learn about volunteering opportunities (including paired reading).

LR will send out letters regarding the Recorder group.

The minutes were approved.

Headteacher's report

LR reported the school had carried out House Captain elections. The voting was for Captains and Vice Captains. LR commented on how the House Captains will contribute to the School Improvement plan. They will contribute to the school priorities, they will help make the plan child friendly. This will give pupils a chance to express how they feel they can help the school in its plan.

Mr Dougal is currently acting Depute Head due to Mrs Findlay being on Mat leave. This opens up an opportunity for an acting PT post. This will be filled soon. The position was opened out to staff first by an internal advert. Interviews will be carried out in the next few weeks. There will be no staff

out of class. The post will create development opportunities for the selected member of staff. Parents will be informed when a decision is made.

The local authority had inspection teams out for empowerment days. They looked at how the HT used budgets, and what staff empowerment was like with the schools. HT invited along to the HT group and was asked to share how Kings Park worked daily. It was good to be asked along to the event and share our experience.

P1 enrolment week went well. Improvements had been made from previous years. P7 pupils gave parents tours of the school and welcomed parents on arrival. There was positive feedback from the parents regarding this.

Positive Relationships and Behaviour

The behaviour policy will be worked on and the School will be promoting Positive Behaviour Management. Staff will be looking at the behaviour blue print and stepped intervention. Staff will be look at:

Visible Consistency

Scripted Responses

Stepped Intervention

Recognition Boards

Recognition boards will be used with classes and the feedback will be put onto the website.

LR attended a course with Paul Dix who is the author of 'When the Adults Change Everything Changes'.

This has prompted small changes within the school such as management meeting and greeting pupils in the morning at their doors. There is already noticed improvements from the pupils in how they now greet staff in the morning. This approach is instilling good manners in all the children.

P1 Changes and communication to parents

The changes that have come into P1 will help to develop the curriculum over the school year. The changes are based on national research in developing play within learning. Research has shown the attainment levels rise even within the lower school. All P1 teachers have engaged in the research and are adapting the curriculum.

There are 3 rooms involving all current P1 classrooms, there is a Literacy Room, Numeracy Room and a Discovery room. There is still focused teaching in each of the rooms and children are still using things such as Jolly Phonics, magnetic boards etc.

The Discovery room is used to teach things such as round the world religion.

The P1 class identity will still be kept and all classes will come back together at the end of the day. There is still a holistic approach and there is still structure within the day.

There is an additional curriculum evening planned for the new term.

Actions

- LR will roll out voting to the whole school next year when voting commences for House Captains and Vice Captains.
- LR will look into a parent questionnaire regarding the P1 enrolment day regarding the P7 meet and greet system.
- Parental sub group will be set up regarding Behaviour policy/Behaviour relationships.

Sub Group Updates:

Cost of the School Day (COSD):

The votes were counted after the parents consultation evening voting session and the results were handed out at the PC meeting. As the option of £10 towards school trips had a high number of votes it was discussed that this could be an opt-in for parents as some parents would take up the £10 credit, and some would be happy for their £10 to be merged into a larger fund to help lower the cost of trips for other families.

Further discussions were had reading the use of the P.E kit box. Could additional items be added for loan such as shin pads, goalkeeper gloves? Could the P.E kits be sent home and returned if the family don't want it.? It was decided that P.E kits and uniform packs will be made up.

Nurture and Sensory room

EW and KB: It was identified that fundraising will need to go ahead to help create these rooms. The thoughts were that it will take around £3,000 for the nurture room and around £10,000 for the sensory room. Local businesses have been approached regarding funding. The rooms need to be cleared out and help will be needed for the from the parents and staff if possible.

Playground Safety

It was discussed how people have been cutting through the playground within the school day. The gates will now be locked within school times and only one gate will be used for visitors etc. Parents also felt that the playground assistants needed to be more visible. LR will look into this matter.

Pupil Reporting

JM met with LR and ZO regarding pupil reporting. There was an idea to pilot the See-Saw App but the sub-group need to seek parental views on this. LR also mentioned that pupil reporting is not just a report at the end of the year; there are other opportunities to report on learning such as classroom open mornings and the recent Community Open Day held in the gym hall that displayed pupils work.

School Communication

LC gathered parental views about the school communications and met with LR. The outcomes were that parents felt that they wanted to know basic school information, things such as uniform, lunchtime routines etc. All other parents concerns were given to LR. Parents had expressed that they would like to hear more of what is going on in school.

LR will focus on sharing more school news via the website (e.g. a story about house captain elections and celebrating successes of each year group / class).

There is no school handbook at the moment. ZO has volunteered to work on this but does need help from other parents. Helen Beasley, Gillian Russell and Warren Scott all offered to help. The new handbook will be put online and also handed out to new families coming in. A nursery Handbook will also be developed.

School Spaces

This has been put aside at the moment but LR will discuss this as part of changing the front of the school and adapting the entrance. LR wants to create a sense of school identity.

Actions:

- AC & Mr Dougal will discuss with Rona Duncan (Council) on how to get the COSD money to pupils' families.
- LR will collate the number of children that will be in need of these boxes.
- AOC, JD and Rona will all meet to discuss costing and numbers.
- JM,LR,ZO will look into See-Saw and report back at next meeting.

AOB

EW asked LR about the heating the junior building as after attending a meeting she felt it to be very uncomfortable. LR has reported this to the council.

RW had concerns regarding uniform. He had noticed children not in full uniform within the playground. LR reported that while the school have a preference for school uniform, it is requested but not enforceable. LR will remind parents of the uniform policy and direct them to the website & handbook. RW reported that the cluster high schools are very strict on uniforms.

PB brought up the P7 hoodies. P7 parents had voted in the majority to get hoodies for the current P7's but there were concerns if they were needed. In the future, could the PTA help with part-funding these? Mr Dougal was looking into the hoodies. This was left as an on-going matter.

Actions:

- LR to remind parents of the uniform policy for the school.
- JD to look into the hoodie situation further.