

MEETING NAME	PTA meeting
LOCATION:	Justin Lees pub, Eskbank
DATE OF MEETING :	26.03.19

ATTENDEES:	Secretary, Treasurer and 5 others
	School rep: Jamie Dougal
APOLOGIES:	Miki Johnstone, Laura Cockram

ITEM	ACTIONS AND INFORMATION POINTS	Deadline	Owner
1.	Previous minutes: No issues with content		
2.	100 Club winners (Aoibhe O'Callaghan AC) Feb: Sarah France £20.00 Sarah Brown £10.00 Gill Carey £5.00 March: Britt Tye£20.00 Alan Hadow £10.00 Julie Brunton £5.00		
3.	Treasurer's report Main account £14217.92 Coffee morning £52.00 100 club £683		

4.	<p>Spending plans:</p> <p>Agreed to fund 3-4K of school reading books, School song development and Rights Respecting School silver award run by Unicef and crafts for child-led neuro-diversity week event</p> <p>Total committed spend this year will be around £9000 leaving a £3000 float and £2000 still to be allotted.</p> <p>Action DC to publicise spend on FB</p> <p>JD to get a detailed spend request for the Neurodiversity week fun day from pupils</p>	<p>1.04.19</p> <p>30.04.19</p>	<p>DC</p> <p>JD</p>
5.	<p>Playground event</p> <p>Agreed two pronged approach:</p> <p>27th April for parent and teacher playground tidy focussing on litter and dead foliage.</p> <p>Larger scale improvements eg Sanding & painting planters. Earth moving, othher large jobs to be carried out by Community Pay Back team and potentially free help from Jewsons.</p> <p>Litter pick actions:</p> <p>Sarah Kane to run tea, coffee and biscuits on 27th Laurent Yahi, Karen Chojnowska and DC to help manage tidy</p> <p>DC to contact Susan Goldmyre to borrow litter pick kit</p> <p>JD to gather teaching staff helpers</p> <p>Playground improvement actions:</p> <p>JD and Aoibhe O’Callaghan to liaise over timings and Jewson need</p>	<p>27.04.19</p> <p>05.04.19</p> <p>05.04.19</p> <p>30.04.19</p>	<p>SK,LY,K C,DC</p> <p>DC</p> <p>JD</p> <p>JD,AC</p>
6.	<p>Summer Fair</p> <p>AC suggested a KP crufts. Agreed a great idea but not for this year and possibly as a separate event. KP kids Bake off also suggested and agreed to. Great idea,</p> <p>Actions:</p> <p>JD to enquire whether a later Lett is possible to enable burger tidy up</p>	<p>30.04.19</p>	<p>JD</p>

	DC to send JD a list of teachers previously involved to ask for help again	05.04.19	DC
	DC to send out call for more parent helpers	05.04.19	DC
7.	<p>Quiz Night</p> <p>Louise Duff has not been able to secure rugby club. Unknown whether she has been able to find another venue</p> <p>Action:</p> <p>DC to speak to LD about situation</p>	5.04.19	
8.	<p>Sponsored sports</p> <p>Vicky Haylott has written a draft letter to parents. Agreed we would cap donaion per child to £1.00</p> <p>Agreed participants would just need to provde a photo of themselves carrying out their chosen activity as proof.</p> <p>Action:</p> <p>VH to amend letter</p> <p>JD to speak to Karen Campbell about exact sports equipment need</p>	5.04.19 5.04.19	VH VH
9.	<p>Neurodiversity week</p> <p>Action:</p> <p>VH to send ideas for the kids of suitable activities to JD</p>	05.04.19	VH, JD
10.	<p>A.O.B</p> <p>Comms position still vacant. LY considering taking on 100 club role and possibly Treasurer role. Miki Johnstone to stand down in the summer. DC to take over as coordinator so new secretary also required. Discussed increasing the committee to include a deputy coordinator.</p> <p>Meeting times and location:</p> <p>VH indicated that tuesday meeting was not possible for everyone and venue could also be varied. Decided we would revisit this in the autumn as there are no other evenings that</p>		

	suit the current committee and school rep. Other locations also to be investigated.		
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Date of next meeting Tuesday 30th April to be held at the Justin Lees